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COLONEL JOSEPH R. FUENTES
Superintendent

September 19, 2008

TO: CERTIFIED SECURITY OFFICER INSTRUCTORS:

The New Jersey State Police, Private Detective Unit has made available, to Certified Security Officer Instructors, training materials for the Security Officer refresher course. This data will be available via the SORA database. You must access this information by utilizing the log-on identification and password you created during the initial application process. Security Officer Instructors must download and review the new data prior to recertifying security officers. Once this training information has been downloaded, the Security Officer Instructor shall use this material in preparing and instructing the mandatory eight-hour security officer refresher course.

The Private Detective Unit is accepting renewal applications from certified instructors that are within 180 days of their expiration date. Those applying for the bi-annual recertification must attend a one-day refresher training class in addition to the on-line material. This will satisfy the mandatory 16 hours of bi-annual training. Instructors must submit an electronic renewal application prior to reserving a seat in the refresher training class. There are four available dates for attendance (see below). Those requiring recertification will select one of the below listed dates to attend. Instructors must forward an e-mail to the Private Detective Unit (pdu@gw.njsp.org) indicating their certification number, preferred date of attendance and renewal application temporary identification number.

SORA Instructor Refresher - October 15, 2008 - Middlesex Co. Fire Academy, Sayreville, 8a-4p
SORA Instructor Refresher - October 16, 2008 - Middlesex Co. Fire Academy, Sayreville, 8a-4p
SORA Instructor Refresher - October 27, 2008 - Hamilton Tech, 8a-4p,
SORA Instructor Refresher - November 3, 2008 - Hamilton Tech, 8a-4p

If you need further assistance, contact the Private Detective Unit at pdu@gw.njsp.org.

Thank you for your cooperation.

FOR COLONEL JOSEPH R. FUENTES
SUPERINTENDENT

Sincerely,

Lieutenant Edward McDonough
Unit Supervisor
Private Detective Unit



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